



Office for  
Transition  
Ministry

# Ministry Portfolio

*Full Portfolio (last updated Jul 26, 2024)*

## Emmanuel Episcopal Church, Lexington

2410 W. Lexington Avenue, Winchester, KY 40391, United States

Contact:

Rector / Vicar / Priest-in-Charge | Receiving Names until 09/15/24.

[amyc@diolox.org](mailto:amyc@diolox.org)

Weekly Average Sunday Attendance (ASA) <b>26</b>	Number of Weekend Worship Services <b>1</b>	Number of Weekday Worship Services	Number of Other per Month Worship Services
Current Annual Compensation	Cash Stipend	Housing / Rectory Detail	Utilities
SECA reimbursement	Compensation Available for New Position <b>\$65500</b>	Housing Available for	Pension Plan <b>We're in compliance with CPF requirements.</b>
Healthcare Options <b>Negotiable</b>	Dental <b>Yes</b>	Housing Equity Allowance in budget	Annual Equity Amount
Vacation Weeks <b>4</b>	Vacation Weeks Details	Continuing Education Weeks <b>2 (standard)</b>	Continuing Education Weeks Details
Continuing Education Funding in budget <b>\$501-\$1000/year</b>	Sabbatical Provision <b>Yes</b>	Travel/Auto Account <b>Yes</b>	Other Professional Account

*"Compensation" is cash stipend + housing allowance + SECA reimbursement*

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Describe a moment in your worshipping community's recent ministry which you recognize as one of success and fulfillment.

In October 2023 Emmanuel participated in the first annual Pride and Inclusion Festival in Winchester. Emmanuel was the only church in Winchester/Clark Co. to participate. Several members of the parish attended throughout the day to welcome others, hand out water, and demonstrate our support for the LGBTQIA+ community. Another instance of fulfillment occurred the first time the vestry met with the Canon to the Ordinary to discuss our search process. The unity and camaraderie within the room was palpable, as was the consensus among the vestry members. This prompted the Canon to comment about the healthy interaction between vestry members, the spirit of respect, and aspiration to consider the desires of the entire parish as we engage in the search process for a new priest.

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How are you preparing yourselves for the Church of the future?

While challenges to make our church relevant in today's environment have always existed it has become more evident by changes brought about by the Covid pandemic. We, like most other congregations, have not recovered our prior in-person attendance numbers post pandemic, and realize cultural changes which have affected habits and attitudes of people in every community. We began streaming our Sunday service live on Facebook during the pandemic, and have continued that practice to the present. Additionally, we are launching a new website, posting on social media, and utilizing every known avenue to build visibility and community. We are open to expanding our community presence and wish to partner with a new priest to expand our partnerships with other congregations, both Episcopal and non-Episcopal, and community ministries to meet the needs of others.

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Please provide words describing the gifts and skills essential to the future leaders of your worshipping community.

community minded, pastoral care, welcoming, inclusive

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Describe your liturgical style and practice for all types of worship services provided by your community.

Emmanuel has a traditional Sunday morning liturgy with Holy Eucharist, usually Rite II. We are fortunate to have a talented musical director and a small, but committed, choir. Music during our services enhances our worship experience. We have become aware of our current need to enhance our flexibility as we are attracting new members and visitors who are unfamiliar with Episcopal liturgy and tradition. We are willing to explore new ways of becoming even more inclusive to everyone.

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How do you practice incorporating others in ministry?

Though our parish is small in numbers, the majority of our members are involved in activities other than Sunday worship. During this time of transition; members have stepped up for additional duties and responsibility ensuring the continued ministry of our church. Emmanuel has members serving to lead pastoral care, buildings and grounds, Pride Prom, hospitality and other important parish functions. Although we utilize general announcements seeking additional people for specific projects, we have found personal invitation to be more effective in involving others in ministry. Finite projects with clear parameters have proven to be effective in involving existing members and newcomers in projects. Our affiliated Scouting troops are also incorporated into our ministries. Among other things, they take on significant responsibilities when Emmanuel hosts Winchester/Clark Co.'s Annual Operation Happiness Day of Giving. We have also been fortunate to have the leadership of our current Senior Warden who has been a calming and organized presence. We welcome newcomers and our small size lends itself to recognizing gifts and talents that fit with specific needs.

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As a worshipping community, how do you care for your spiritual, emotional and physical well-being?

We care very well for each other. During our transitional time we have a member with the gift of pastoral care who has served in that capacity. The relationships between members of the parish have facilitated openness in discussing needs. Members have been meeting needs including food, prayer, visits, receptions following funerals, and others. We appreciate the ability to spend time together during once monthly fellowship hour following the service and are exploring other ideas and opportunities for social gatherings. Members have expressed a desire for additional spiritual formation opportunities, which have occurred in the past with time limited studies of specific books or topics. Additionally, members have expressed interest in utilizing The Taylor Center (our largest building that includes a gymnasium) for fun events such as pickleball.

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How do you engage in pastoral care for those beyond your worshipping community?

Emmanuel shows the love and care of Christ in a multitude of ways for people outside our doors. A discretionary fund has been maintained and budgeted which aids primarily non-members who are facing financial struggles. Many of our members participate in volunteering time with local service agencies including food and clothing banks among others. We have a strong scouting program as a ministry of Emmanuel and have developed relationships with the leaders who forward any concerns for families to us. Emmanuel has also hosted the community wide Operation Happiness program for at least 25 years. This program provides a food box, coats, and gloves for more than 1000 needy families the week before Christmas. Our congregation is blessed with a restricted endowment, the income from which cannot be used for operations. These funds, about \$25,000 annually, are budgeted and donated to local, diocesan, national and international groups to help those in need.

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Describe your worshipping community's involvement in either the wider Church or geographical region.

Our parish has a strong history of involvement of both clergy and laity in Diocesan and wider church affairs. Our members have served on Diocesan Executive Council, Finance Committee, Budget Committee, Commission on Ministry, and Domain Board, Loan and Grant Fund Committee, Audit Committee, and Standing Committee, to name a few. The current Chancellor of the Diocese is a member of Emmanuel. Members of our parish have been elected and served as deputies to General Convention in 2003, 2012, 2015, 2018, 2022, and 2024. Involvement in the Diocese and the wider church has given Emmanuel the awareness of being part of "something bigger than ourselves."

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Tell about a ministry that your worshipping community has initiated in the past five years. Who can be contacted about this?

For the past three years Emmanuel has hosted a Pride Prom for youth who may not feel welcome or comfortable at their high school proms. Community members contribute time and talents for decorating, music, food, chaperones, and security. The prom has been coordinated by different individuals at Emmanuel. Contact the Senior Warden, Therese Smith, for more information at tgyeiser@gmail.com. Emmanuel also partners with the Recovery Community Center which is operated by the Clark County Health Department to provide twenty five bagged lunches each week for our unhoused neighbors. Recovery Community Center provides services to individuals suffering from substance use disorder, and provides referrals for inpatient treatment, peer support, services to incarcerated people, a court diversion program, meeting place for recovery meetings, and a clothing bank. Members make sandwiches, assemble lunches each Sunday, deliver lunches to the RCC on Mondays and provide donations of items included in lunches. Contact Sabrina Puckett, sopuckett5@yahoo.com, about this ministry. Emmanuel also provides meeting space for local AA and NA groups.

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What is your practice of stewardship and how does it shape the life of your worshipping community?

Emmanuel practices stewardship of time, talent, treasure and care for God's creation. Members are encouraged to use their time and God-given gifts and talents to build up the Body of Christ, both within and outside our parish. Most members complete pledge cards in the fall, following the year's stewardship campaign. Even though our congregation has grown smaller, our pledges and giving have continued to be strong. This, along with the income from an unrestricted endowment, and having no debt keeps us in a sound financial situation. Emmanuel has a committed Finance Committee that manages our funds using the Manual of Business Methods in Church Affairs as a guide and makes monthly reports and recommendations to the vestry.

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What is your worshipping community's experience of conflict? And how have you addressed it?

Emmanuel has not been immune from periods of great conflict. In 2003-2004 we experienced conflict without space for processing and healing. As a result, about ten years ago our parish participated in gatherings facilitated by diocesan leaders with a focus on expressing feelings and perceptions using "I" statements. These efforts produced a continued culture of mutual respect in which members talk to each other rather than about each other. Our vestry members have positive relationships and interact in a healthy manner with a goal of establishing consensus in decision making. When there is not complete agreement initially, all members actively listen to each other, and understanding and compromise is promoted.

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What is your experience leading/addressing change in the church? When has it gone well? When has it gone poorly? And what did you learn?

Communication is essential when facing challenges and changes. Operating with openness and transparency is important. The vestry believes that sharing information is critical in ensuring that all members of the parish are informed of progress in our current search process. This transparency has produced a positive effect in lowering anxiety even while it is difficult to be patient with the process. Our parish has also learned that during times of transition, it is important to facilitate a "good goodbye" for a priest leaving our parish. We have found it enhances welcoming new leadership when we have said a healthy farewell to the prior priest.



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### Prior Incumbents

Name	Position Title	Date Begun	Date Ended
James E. Trimble	Rector / Vicar / Priest-in-Charge	2018-08	2023-12

Name	Position Title	Date Begun	Date Ended
Chana Tetzlaff	Rector / Vicar / Priest-in-Charge	2013-08	2017-05

Name	Position Title	Date Begun	Date Ended
Melanie Mudge	Rector / Vicar / Priest-in-Charge	2006-09	2013-07

Church School	Number of Teachers/Leaders for Children School	Number of Students for Children School
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Number of Teachers/Leaders for Teen/Young Adults School	Number of Students for Teen/Young Adults School	Number of Teachers/Leaders for Adults School	Number of Students for Adults School
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Day School	Number of Students for Day School	Number of Teachers for Day School	Number of Total Staff for Day School
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Worshipping Community Web site: [www.eecwinchester.com](http://www.eecwinchester.com)

Media Links:

Online References:

> <https://www.facebook.com/EmmanuelEpiscopalWinchester>

Languages Significantly Represented:

**English**

Provide Worship or Classes in:

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### References

Bishop:

**The Rt. Rev. Mark Van  
Koevering**

Diocesan Transition Minister

[amyc@diolex.org](mailto:amyc@diolex.org)

**The Rev. Canon Amy  
Chambers Cortright**

Current Warden/Board Chair

**Therese Yeiser Smith**

Previous Warden/Board Chair

**Sabrina Puckett**

Search Chair

**Therese Yeiser Smith**

Parish/Institution

Local Community Leader

**Lindsay Horseman**